

Prescott Connections

“Networking that Works!”

Meeting Agenda

11:15 – 11:30 Arrive at Pete’s; socialize

11:30 Meeting called to order
Last person to arrive states purpose of our group
Introduce Guests
Order lunch; talk to your neighbor

11:35 – 11:45 First Speaker

11:45 – 11:55 Second Speaker

11:55 – 12:05 Questions for speakers, if not answered during presentation.

11:55 – 12:15 Lunch is served
Start 1-minute commercials, guests to go last.

12:15 Pass Sign-in sheet around
Collect & distribute leads
Discussion of Old / New Business, or other
Any announcements – Chamber – Other

12:30 Adjourn meeting

Special Dates

1st meeting of the month: VP – drawing based on last month’s leads

1st meeting of the month: Treasure – Dues are due today

After 2nd meeting of the month: Treasure – prepare invoices

3rd meeting of the month: Treasure – Invoices out

After last meeting of the month: VP – prepare for drawing next week

After last meeting of the month: Treasure – prepare financials

Business meeting, last meeting of the quarter: March – June – September – December
Election of Officers – June & December